

Bylaws of Midwest Trauma Society

Formulated: Circa 1994

Reviewed/ Revised: February 2014

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SECTION I: Name

The name of this organization is The Midwest Trauma Society.

SECTION II: Location

The principle office for The Midwest Trauma Society shall be located in the greater Kansas City area.

SECTION III: Purpose

The Midwest Trauma Society a non-profit organization dedicated to promoting awareness, education and prevention of trauma to health care professionals and the general public.

SECTION IV: Activities

No part of the net earnings of the corporation shall insure to the benefit of, or be disbursed to its directors, trustees, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purpose set forth in Section III hereof. No substantial part of the activities of the corporation shall be carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these Sections, the corporation shall not carry on any other activities not permitted to be carried on (a) corporation exempt from federal income tax under Section 501 (c) (3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue law) or (b) by a corporation, contribution to which are deductible under section 170 (c) (2) of the Internal Revenue Code of 1954 9 or corresponding provision of any future United States Internal Revenue law).

SECTION V: Membership

- A. Individual Membership –Individual membership in the Midwest Trauma Society is open to health care professionals and public safety officers committed to promoting high standards of care for trauma victims and increasing public awareness of trauma as a public health problem. The dues structure may be changed on a majority vote of the membership. Payment of dues is required to receive one designated vote, employee discounts at all Midwest Trauma events, and to receive all communication from the Midwest Trauma Society.

- B. Honorary Membership – An Honorary member of the Midwest Trauma Society is an individual who has rendered outstanding service in the area of trauma care. Such a person may be nominated by either an active or affiliated member of the Midwest Trauma Society and will be selected by majority vote of the membership present at which the vote takes place. Honorary Members will have one vote. Membership includes the employee discount at all Midwest Trauma events, the option of booth display at the annual conference and the receipt of all communication from Midwest Trauma Society.
- C. Institutional Membership – Institutional membership in the Midwest Trauma Society is open to hospitals, emergency departments, police departments, sheriffs departments, highway patrol departments, fire departments, National Guard units, armed forces and pre-hospital providers, all of who are committed to promoting high standards of care for trauma victims and increasing public awareness of trauma as a public health problem. The payment of dues is required to receive two designated voting members, employee discounts at all Midwest Trauma events, and to receive all communication from Midwest Trauma Society.
- D. Quorum
 - a. Quorum requirement for any Annual or General Membership Meeting is defined as 30% of supporting member institutions represented. A vote will pass with simple majority.

SECTION VI: Board of Directors

The board will be composed of five members: Immediate Past President, President, President-Elect, Secretary and Treasurer of the Midwest Trauma Society. The board will function as the executive committee for the society and will be empowered with the authority to make decisions for the society in the event it is not possible to schedule a meeting of the entire membership. Any decision made by the board under those circumstances will be taken to the membership for final approval at the next scheduled meeting. In order for business to be conducted by the board all members must be present. The board may call special meetings when it is not practical or possible to convene the entire membership. Meetings of the board will be held yearly.

SECTION VII: Officers

- A. There shall be six (6) officers – Immediate Past President, President, President-Elect, Secretary, Public Relations and Treasurer.
- B. Qualifications: Each officer shall be a current active member of the society.
- C. A special election will be held if any Board of Director position is vacated.
- D. Term of Office:
 - a. The term of office shall commence January 1 of each year and terminate on December 31, with the exception of the office of treasurer which will be a 4 year term

- b. The President Elect shall succeed to the office of President at the conclusion of the term of office, or should the President position be vacated.
- c. Officers may hold office for one (1) year with eligibility for election to a second consecutive term with the exception of the office of treasurer.
- d. Upon completion of two (2) consecutive terms, an officer must remain out of the office most recently held for one (1) year prior to becoming eligible to run for the same office.
- e. Elections – Elections shall be held annually. Election of officers will occur by majority vote of those in attendance at the meeting at which the voting occurs. This meeting will be held in the last quarter of the year. Nominations for the officers will be made at the meeting immediately prior to voting. Nominations will be posted in the minutes of the meeting preceding the voting meeting.
- f. Leadership attendance is expected at 80% or the position will be replaced by special election.

SECTION VIII: Meetings

- A. A regular board meeting shall be held at least annually, and may be conducted with the first regular membership meeting of the year.
- B. Regular membership meetings should be held at least quarterly.
- C. Meeting notices should be sent at least 10 days prior to the meeting and should include the agenda.
- D. Meeting times will be determined by majority vote of the membership present at which voting occurs. If a predetermined meeting time is to be changed, notification of the change and the meeting that the vote will occur should be posted in the minutes prior to the meeting at which the vote occurs.

SECTION IX: Financial Reports

The Treasurer shall provide a report to the members on the financial status of the society at the close of the fiscal year. Fiscal year for the society will be considered to be July 1 to June 30.

SECTION X: Standing Committees

- A. The Symposium Committee will be a standing committee whose purpose will be to coordinate the annual Midwest Trauma Society Symposium. The President of the Midwest Trauma Society will appoint a chairman and committee members whose term will be one year. The committee will meet as necessary to accomplish the work of the symposium.
- B. Injury Prevention Committee will be a standing committee whose purpose will be to accomplish the goals of the MTS strategic plan as related to injury prevention. The President of the Midwest Trauma Society will appoint a chairman and committee members whose term will be one year.

- C. AD Hoc Committee – From time to time ad hoc committees may be established to meet the needs of the society. The President will appoint chairmanship and membership. This includes but is not limited to business proposal submission for request for funds.
- D. Other standing committees will be formed as the need arises.

SECTION XII: Amendments

These bylaws may be amended by a majority vote of those present at the meeting at which the vote occurs. Proposed changes to the bylaws must be included in the minutes of the meeting preceding the meeting at which the vote is taken and distributed to the members. The notice of vote on the bylaws change will also be included in these minutes.